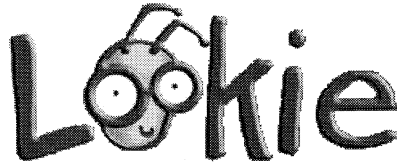


Prevent Blindness

6 Northeast 63rd Street,  
Suite 150  
Oklahoma City, OK 73105  
(405) 848-7123  
(405) 848-6935 fax  
www.preventblindnessok.org

# VISION SCREENING INVOICE



HELPING OKLAHOMAN'S LOOK BETTER

## Overview

Prevent Blindness is the nation's leading volunteer eye health and safety organization dedicated to preventing blindness and saving sight. Established in 1965, Prevent Blindness Oklahoma is the only non-profit agency in Oklahoma dedicated exclusively to fighting blindness and saving sight. Prevent Blindness Oklahoma is an affiliate of the national organization, Prevent Blindness America, which was founded in 1908.

## Funding

Prevent Blindness Oklahoma is a non-profit organization supported primarily by the general public, corporations, foundations and our thrift store. Prevent Blindness receives no federal funds and is not a member of the United Way. Only 9.2% of our total budget is spent on fundraising costs and on administrative costs.

## We're somewhere in your community.

The Children's Vision Screening Program is the cornerstone of Prevent Blindness Oklahoma. We have been providing free vision screenings for children at pre-schools, day care centers, Head Start centers and elementary schools for 46 years. Prevent Blindness Oklahoma provides services in all 77 Oklahoma counties.

*Thank you for assisting Prevent Blindness Oklahoma in saving sight and preventing blindness.*

Description	Unit Price	Total
Administrative Costs (actual cost vs. your reduced rate)	\$25.00	\$25.00
Standard Vision Screening of School Age Children	\$5.00 per child	N/C
Mileage of screener conducting screening	\$0.51 per mile	N/C
***Additional paperwork***	\$10.00	N/C
****Late Fee Assesment****	\$15.00	N/C
Subtotal		\$25.00
Tax		
Balance Due		\$25.00

**\*\*\* Fee assessment for lost or misplaced paperwork**

**\*\*\*\*Late Fee Assessment of \$15.00 will be assessed if the \$25.00 fee or a purchase order is not received prior to the completion of screening and/or if the Purchase Order is not paid within 8 weeks of screening\*\*\*\***

**\*\*\*\*PBO is only responsible to send ONE invoice to the school contact prior to the screening.\*\*\*\***

### REMITTANCE

Name of School: \_\_\_\_\_

School Address: \_\_\_\_\_

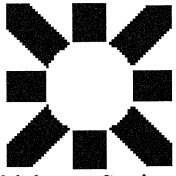
Date: \_\_\_\_\_

Amount Due: \$25.00

Amount Enclosed: \_\_\_\_\_

Send to:

Prevent Blindness Oklahoma 6 N.E. 63rd Suite 150 Oklahoma City, OK 73105



Oklahoma Society  
to Prevent Blindness

# PREVENT BLINDNESS OKLAHOMA™

1 N.E. 63 rd Street, Suite 150 • Oklahoma City, OK 73105-1400 • 405/848-7123 • Fax 405/848-693:

[www.preventblindnessok.org](http://www.preventblindnessok.org)

Dear

We are "looking" forward to the following vision screening for the children at

Children to be Screened:

Start Time:

Notes:

Please make copies of the recording form included in this packet and list the student's names in alphabetical order by class/grade. This form is also available in EXCEL on our website at [www.preventblindnessok.org](http://www.preventblindnessok.org) under school resources for those who would like to upload the information electronically.

The enclosed symbol chart should be used to teach the children in PK-1st grade the names of the symbols that will be used in their screening. Please copy and distribute these to the appropriate teachers. Teachers should practice this game with the children several times before the day of screening to ensure that the children will be comfortable in the screening.

As a part of your commitment to this vision screening service, we ask that you provide our screener with 2 volunteers to assist her during the screening process. In addition, Prevent Blindness Oklahoma will contact volunteers from the Masonic Lodge in your area to get their assistance if possible.

An invoice is also included in this packet. Please be sure this gets to the appropriate office for payment. The \$25.00 administrative fee or a purchase order is due on the day of the screening. If the fee or a purchase order is not received by the day of the screening there will be a \$15.00 late fee assessed. Please note that the \$25.00 administrative fee does NOT apply to Head Start Centers.

A Press Release for your local paper is included so that you can let your community know we are coming or that we have provided screening for your students. And finally we have included resource information and a checklist as you prepare for your screening. Please call if you have any questions.

Sincerely,

Anita Schlaht  
Director of Programs



# Prevent Blindness Oklahoma

## Vision Screening Recording Form

State office: 6 NE 63rd Street, Ste 150 OKC, OK 73105 405/848-7123 fax: 405-848-6935

[www.preventblindnessok.org](http://www.preventblindnessok.org)

Screener _____	Screening Date _____
Agency/District _____	
Location _____	
Teacher _____	Grade _____

AB/US	Child's Name	Glasses	RT	LT	RT	LT	RDE/NV	Comments	Refer
1			20	20	20	20			
2			20	20	20	20			
3			20	20	20	20			
4			20	20	20	20			
5			20	20	20	20			
6			20	20	20	20			
7			20	20	20	20			
8			20	20	20	20			
9			20	20	20	20			
10			20	20	20	20			
11			20	20	20	20			
12			20	20	20	20			
13			20	20	20	20			
14			20	20	20	20			
15			20	20	20	20			
16			20	20	20	20			
17			20	20	20	20			
18			20	20	20	20			
19			20	20	20	20			
20			20	20	20	20			

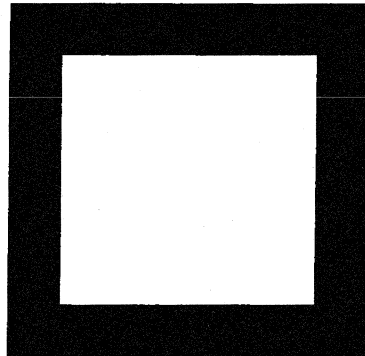
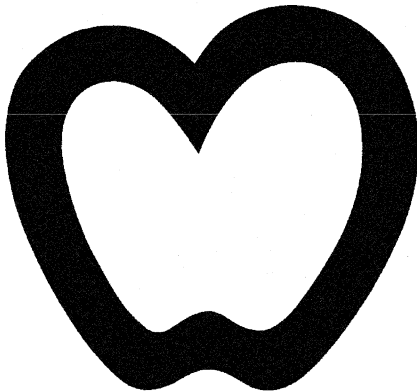
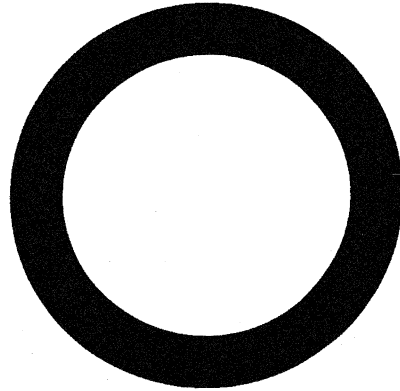
C \_\_\_\_\_ A \_\_\_\_\_ R \_\_\_\_\_ T \_\_\_\_\_ US \_\_\_\_\_



**Prevent  
Blindness**

Oklahoma® [www.preventblindnessok.org](http://www.preventblindnessok.org)

6 N.E. 63rd Street, Suite 150 - Oklahoma City, OK 73105-1400 - 405/848-7123 - Fax 405/848-6935



### **Message to Teachers and Parents**

Your child or students will be participating in a children's vision screening program. Having the children in PK-1st grade practice saying and recognizing the symbols prior to the screening will help them be more comfortable and decrease the time it takes for the screening. This will also ensure that we are able to conduct an accurate screening.

Show each picture to the child and have them name the shape. They can use the following names: house or arrow, circle or ball, apple or heart, square or box. If the child is having difficulty naming the objects, make another copy, cut the shapes out, and have them match the symbols when you call them out. Use them as you would flash cards. Remember to praise the child each time they respond. Thank you for your help enabling your child or student to have a pleasant screening.



# VISION SCREENING EXCLUSION FORM PLEASE DO NOT SCREEN MY CHILD

Dear Parent/Guardian

(If you DO NOT want your child screened, please return this form to school by \_\_\_\_\_.

It is required that the parent or guardian of each student enrolled in kindergarten, at a public school in this state, shall provide certification to school personnel that the student passed a vision screening within the previous twelve (12) months or during the school year. Students enrolled in first or third grade at a public school, in this state, shall provide, within thirty (30) days of the beginning of the school year, certification to school personnel that the student passed a vision screening within the previous twelve (12) months.

Prevent Blindness Oklahoma will provide a vision screening on (date) \_\_\_\_\_ at \_\_\_\_\_

(school) that will satisfy this requirement.

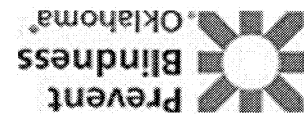
Please exclude my child from the upcoming vision screening.

Child's Name \_\_\_\_\_

Teacher \_\_\_\_\_

(Parent/Guardian Signature) \_\_\_\_\_

Date \_\_\_\_\_



# VISION SCREENING EXCLUSION FORM PLEASE DO NOT SCREEN MY CHILD

Dear Parent/Guardian

(If you DO NOT want your child screened, please return this form to school by \_\_\_\_\_.

It is required that the parent or guardian of each student enrolled in kindergarten, at a public school in this state, shall provide certification to school personnel that the student passed a vision screening within the previous twelve (12) months or during the school year. Students enrolled in first or third grade at a public school, in this state, shall provide, within thirty (30) days of the beginning of the school year, certification to school personnel that the student passed a vision screening within the previous twelve (12) months.

Prevent Blindness Oklahoma will provide a vision screening on (date) \_\_\_\_\_ at \_\_\_\_\_

(school) that will satisfy this requirement.

Please exclude my child from the upcoming vision screening.

Child's Name \_\_\_\_\_

Teacher \_\_\_\_\_

(Parent/Guardian Signature) \_\_\_\_\_

Date \_\_\_\_\_

08/15/11

**Press Release**

**FOR IMMEDIATE RELEASE**

CONTACT:

Anita Schlaht (405) 848-7123

HEADLINE: Prevent Blindness Oklahoma Screens Local Children

BODY:

Oklahoma City, OK --

A boy named Matthew was in 3rd grade the first year Prevent Blindness Oklahoma screened at his school. He was referred for the next two years and his mother took him to the eye doctor each year. Results: no glasses needed. This past year he was a 6th grader and in his school district ALL students are screened. Referred again, this year his mother decided to take him to a DIFFERENT doctor who diagnosed cancer in one eye. A second opinion at St. Jude's diagnosed Matthew with Coat's Disease. The latest report to PBO indicates the doctors believe they will be able to save the eye. Can vision screening make a difference in a child's life? YES!

"Eighty percent of what a child learns is visually acquired," says Anita Schlaht, Director of Programs for Prevent Blindness Oklahoma, "and 86% of children never receive an eye exam." During the 2010-2011 school year the organization screened 278,698 children throughout the state of Oklahoma. Of those children, 32,090 were referred with a possible vision problem for a comprehensive eye exam. Prevent Blindness Oklahoma strives to educate the public on the importance of eye screenings. "Many children will struggle needlessly when simple vision correction could be the solution," says Schlaht.

If vision is the problem, early detection and proper correction can prevent permanent vision loss and negative attitudes toward school. "In a world where test scores and achievement make front-page news, Prevent Blindness Oklahoma is encouraging schools to make children's vision a priority," emphasizes Schlaht.

Prevent Blindness Oklahoma is the only nonprofit agency in Oklahoma dedicated exclusively to eye health and safety. Through their Children's Vision Screening Program, and a 26-year partnership with the Oklahoma Masons, free vision screening will be provided at:

Many children in Oklahoma can receive free exams and glasses through SoonerCare (Medicaid), Vision Service Plan benefits provided by PBO, or through our Vision Quest assistance program. Infants 0-1 yr. old may receive a free exam through the InfantSee program.

For more information on your child's eyesight, please call Anita Schlaht at Prevent Blindness Oklahoma, 405-848-7123 ext 103, or visit [www.preventblindnessok.org](http://www.preventblindnessok.org)

**For the exact number of children screened and referred, please contact the school for results.  
Thank you for your support.**



Oklahoma Society  
to Prevent Blindness

# PREVENT BLINDNESS OKLAHOMA™

6 N.E. 63rd Street, Suite 150 - Oklahoma City, OK 73105-1400 - 405/848-7123 - Fax 405/848-6935

[www.preventblindnessok.org](http://www.preventblindnessok.org)

## Screening Checklist

We are implementing some new forms and strategies to try to impress upon school faculty and parents the importance of good vision for a child's self image, personality development, attitude toward school, motor coordination, learning, and test scores. Many parents in Oklahoma are unaware that their children qualify for SoonerCare and that SoonerCare provides yearly free exams and glasses for students. We will be attaching SoonerCare enrollment information to all referral letters this year. If they cannot use SoonerCare, our Vision Service Plan benefits program can help students who qualify get free exams and glasses. And finally, if the student is undocumented and child and parent do not have a Social Security number, we have a grant from Ronald McDonald Charities to help these students get the help they need. **NO CHILD SHOULD BE VISION IMPAIRED DUE TO LACK OF RESOURCES. WE HAVE THE RESOURCES OR WE WILL HELP THEM FIND THEM.**

As you prepare for your screening, here is a checklist to insure the best screening for your students in the most efficient and timely manner.

- \_\_\_\_\_ Recording Form completed for each class in alphabetical order by student's last name.
- \_\_\_\_\_ Parental Exclusion forms sent home and returned for those who will not be screened.
- \_\_\_\_\_ Lea Symbols copied for each PK-1st grade teacher to practice with the students
- \_\_\_\_\_ 2 school volunteers scheduled and available to assist for each day of your screening
- \_\_\_\_\_ Invoice to Accounts Payable for \$25 check or Purchase Order
- \_\_\_\_\_ Recheck school calendar for scheduling conflicts

**Our goal for our 46th year in 2011-2012 is "ALL Eyes FIXED in 46"**  
**Be an advocate for the students at your school. FOLLOW UP on the students we refer!**



For more information contact:

Anita Schlaht

Director of Programs - Prevent Blindness Oklahoma

[anita-pbo@coxinet.net](mailto:anita-pbo@coxinet.net)